

FOR DIVISION USE ONLY

CUSTOMER NO. _____ PERMIT NO. _____ Date Application Received _____
Mooring Field/Subfield _____ DECAL NO. _____ Time Application Received _____
CITY/TOWN _____ Tax Map _____ Lot No. _____ CHECK NO. _____ Rec'd By _____
PERMIT FEE _____

PEASE DEVELOPMENT AUTHORITY
DIVISION OF PORTS AND HARBORS
555 Market Street, Portsmouth, NH 03801
(603) 436-8500

INITIAL INDIVIDUAL SHOREFRONT PROPERTY OWNER MOORING APPLICATION AND PERMIT

SECTION I - APPLICANT INFORMATION - SEE INSTRUCTIONS ON REVERSE SIDE OF PAGE

Applicant's Full Legal Name: _____
Permanent Address: _____ Mailing Address (if different): _____
Street Number and Name _____ Street Number and Name _____
P.O. Box Number/Apt. No. _____ P.O. Box Number/Apt. No. _____
City/Town _____ State _____ Zip Code _____ City/Town _____ State _____ Zip Code _____
Summer Address (if different): _____ Telephone Number (including Area Code) _____
Permanent _____
Emergency: _____
Summer: _____
Cell: _____
Summer Address Dates: _____
E-mail Address: _____
Send Mail To: _____ Mailing Address _____ Permanent Address _____ Summer Address _____

SECTION II - VESSEL INFORMATION, FEES AND MOORING EQUIPMENT
Table with 6 columns: VESSEL NAME, NH STATE REGISTRATION NO., LENGTH OVERALL, DRAFT, COLOR, TYPE OF VESSEL

PERMIT FEE (Mooring Fee Schedule effective 1/1/09) \$10.00 per foot length overall [LOA] for all shorefront property permitted moorings.
Mooring Block Weight: _____ lbs. Type: _____ Date of Last Inspection _____
Location (if set): _____
Requested mooring field, subfield or location (existing or requested): _____

SECTION III - CERTIFICATION AND SIGNATURE

I hereby certify that I am an owner in full or in part of the vessel described in this application. If no New Hampshire state registration number is provided for the vessel, I hereby certify that the vessel described in this application is not required to be registered under New Hampshire law. I hereby certify that the statements and information in the enclosed document are to the best of my knowledge and belief true, accurate and complete. I am aware that my mooring permit or placement on a mooring wait list may be withdrawn by the Pease Development Authority for submitting false statements or information or omitting required statements or information. For shorefront property owner reapplicants only: I hereby certify that I am an owner of the shorefront property described in the attached tax bill and that the mooring described in the application is located in the shorefront property mooring area of the shorefront property described in the attached tax bill.

Signature of Applicant _____ (Duly Authorized) _____ Title _____ Date: _____

SECTION IV - SHOREFRONT PROPERTY OWNER MOORING PERMIT (to be completed by Division)

Mooring Location: Describe in brief detail: Location, markings and related information to assist in locating mooring _____

This permit once approved by the Harbor Master is valid until March 31, 20 _____

Approved by: _____ Date: _____
Harbormaster

SECTION V - REQUIRED DOCUMENTS

Applicant shall attach the following documents:

- A. Copy of current New Hampshire State ****TIDAL**** Registration (tidal box is denoted on boat registration) for the above referenced vessel; or
- B. Copy of photograph of vessel if vessel is not required to be registered;
- C. For initial application, attach copies of:
 1. Shorefront property deed from appropriate County Registry of Deeds with book and page number.
 2. Portion of tax map for municipality in which property is located (including tax map number and lot number);
- D. Copy of most recent property tax bill for shorefront property; and
- E. Permit Fee payment.

SECTION VI - APPLICATION INSTRUCTIONS

GENERAL INSTRUCTIONS:

1. Please print or type all information.
2. All information must be completed. Incomplete applications will not be accepted.
3. Make check or money order payable to: Pease Development Authority, Division of Ports and Harbors.
4. Return completed Commercial Use Mooring Application and Permit with documentation and payment to:

Deliver To:	Pease Development Authority	Mail To:	Pease Development Authority
	Division of Ports and Harbors		Division of Ports and Harbors
	555 Market Street		P.O. Box 369
	Portsmouth, NH 03801		Portsmouth, NH 03802-0369
5. Upon approval of the mooring permit application by the Harbor Master, a fully executed copy of the mooring application and permit will be sent to you.

SECTION I INSTRUCTIONS:

1. Write in any corrections to incorrect pre-entered information in Section 1.
2. If any information in Section I changes after the permit is issued, the Applicant must notify the Division within 30 days of the change in information.

SECTION II INSTRUCTIONS:

1. Do not change any pre-entered information in Section II. Altered applications will not be accepted.
2. If the vessel for which a mooring permit is requested is different from the vessel pre-entered in Section II, applicant should immediately notify the Division in writing of the change of vessel for a determination of whether the existing mooring and mooring location may be used for the vessel as provided in Pda 505.03. All vessel information must be finalized by March 1.
3. If you plan to modify or replace the vessel listed in Section II during the term of this permit, contact the Division for a determination of whether the new vessel will fit on the mooring and the mooring location.

INSTRUCTIONS FOR REAPPLICATION:

PAYMENT AND COMPLETED APPLICATION ARE DUE NO LATER THAN MARCH 1, UNLESS LATE APPLICATION FEE AND COMPLETED APPLICATION ARE RECEIVED WITHIN 5 BUSINESS DAYS OF MARCH 1. IF THE MOORING FEE AND LATE FEE IS NOT PAID AND/OR THE APPLICATION IS NOT COMPLETED AND RETURNED WITH PROPER DOCUMENTATION TO THE DIVISION OF PORTS AND HARBORS BY THE ABOVE DUE DATE, THE MOORING APPLICATION WILL NOT BE ACCEPTED AND THE MOORING LOCATION WILL BE REASSIGNED BY THE HARBORMASTER.

SECTION VII - INDIVIDUAL SHOREFRONT PROPERTY OWNER MOORING REQUIREMENTS

1. The permit holder's name and mooring permit number must be written in permanent ink on mooring buoy in letters at least 2 inches in size above the water line for proper identification.
2. One validation decal must be affixed to the mooring buoy above the water line. One validation decal must be affixed to the vessel in a clearly visible place on the port side of the vessel.
3. The mooring buoy decal must be affixed:
 - * For existing moorings, if the permit was issued between October 1 and May 15, by May 25.
 - * For existing moorings, if the permit was issued at any other time, within 10 days of issuance of the permit.
 - * For an initial permit, within 10 days of the installation of the mooring buoy.
4. Vessel decals must be affixed to the vessel before or at the time the vessel is initially moored at the mooring.
5. Make no changes to your mooring. If the mooring shifts in location, notify the Harbormaster for your mooring field.
6. No person other than the mooring permit holder for a specific mooring may use that mooring.
7. Your mooring permit will be revoked if you cease to be an owner of the vessel described in this permit.
8. If you no longer require the mooring, or if you sell or otherwise dispose of the vessel described in this permit, you must notify the Division within 15 days.

The information in Section VII does not include all mooring requirements. You may obtain the Division rules relating to mooring requirements (Pda 500) from the Division office for a fee or at no charge on the website of Pease Development Authority, Division of Ports and Harbors: www.portofnh.org/moorings.html (click on moorings link).